

Preflight Planning Worksheet	
DATE	AIRWORTHINESS CERTIFICATE ISSUED: _____ EXPIRES: _____
AIRCRAFT TYPE	REGISTRATION ISSUED: _____ EXPIRES: _____
ACTIVITY START TIME LOCAL	
PIC	TRANSPONDER INSPECTION ACCOMPLISHED: _____ EXPIRES: _____
NUMBER OF PAX	PITOT/STATIC INSPECTION ACCOMPLISHED: _____ EXPIRES: _____
TOTAL SOULS ON BOARD	ELT BATTERY INSPECTION ACCOMPLISHED: _____ EXPIRES: _____
DEPARTURE/DESTINATION	ANNUAL INSPECTION: ACCOMPLISHED: _____ EXPIRES: _____

RISK ASSESSMENT WORKSHEET		
RISK	SELF-ASSESSMENT	SCALE
IMSAFE		(0) – LOW (2) - MODERATE – (5) AT RISK
NIGHT FLIGHT		(0) – NO (2) – YES
WEATHER		(0) – VFR (1) – MVFR (3) – IFR (5) – LIFR
SURFACE WINDS		(0) – <10 KTS – (2) – 10-20 KTS (4) >20 - KTS
TS/LLWS		(0) – NO (3) – YES
ICING		(0) – NO (2) – YES (NO GO)
TURBULANCE		(0) – NO (2) – YES
UNKNOWN AIRPORT		(0) – NO (1) – YES
DUAL FLIGHT		(3) – NO (0) – YES
TOTAL POINTS		GO/NO GO – (CIRCLE ONE)

Note: 0-3 points – low risk/4-7 points – moderate risk/8-12 points – high risk/> 12 points – very high risk

WEIGHT AND BALANCE			
	WEIGHT	MOMENT	NOTES
BASIC EMPTY WEIGHT			
PILOT/FRONT PASSENGER			
REAR PASSENGER(S)			
BAGGAGE AREA 1			
BAGGAGE AREA 2			
FUEL (*6 LBS PER GAL*)			
RAMP WEIGHT			
START/TAXI/RUNUP			
TAKE-OFF WEIGHT			
FUEL BURN			
LANDING WEIGHT			

TAKE-OFF CHARACTERISTICS – DEPARTURE AIRPORT	
TAKE-OFF WEIGHT:	TAKE-OFF CG:
TEMPERATURE:	ALTIMETER:
PRESSURE-ALTITUDE:	DENSITY ALTITUDE:
WIND:	CROSSWIND:
RUNWAY IN USE PREFERRED:	RUNWAY IN USE SECONDARY:
HEADWIND PREFERRED RUNWAY:	HEADWIND SECONDARY RUNWAY:
CROSSWIND PREFERRED RUNWAY:	CROSSWIND SECONDARY RUNWAY:
GROUND ROLL:	DISTANCE OVER 50FT OBSTACLE:
LANDING CHARACTERISTICS – ARRIVAL AIRPORT	
LANDING WEIGHT:	LANDING CG:
TEMPERATURE:	ALTIMETER:
PRESSURE-ALTITUDE:	DENSITY ALTITUDE:
WIND:	CROSSWIND:
RUNWAY IN USE PREFERRED:	RUNWAY IN USE SECONDARY:
HEADWIND PREFERRED RUNWAY:	HEADWIND SECONDARY RUNWAY:
CROSSWIND PREFERRED RUNWAY:	CROSSWIND SECONDARY RUNWAY:
LANDING DISTANCE:	DISTANCE OVER 50FT OBSTACLE:

ADDITIONAL FLIGHT NOTES: